



Government of Jammu and Kashmir
Health and Medical Education Department
Civil Secretariat, Jammu/Srinagar

Subject: Retirement of Gazetted Officers/ Faculty Members/ Doctors of Government Medical/ Dental Colleges of J&K.

Circular No. 01-JK (HME) of 2024
Dated: 04-01-2024

It has been observed in the Health & Medical Education Department that Principals of Government Medical/ Dental Colleges and other Heads of the Department under the Administrative Control of H&ME Department, are forwarding cases of retirement of gazetted officers/ faculty members/ doctors to the Administrative Department for issuance of necessary retirement notification, who are going to retire with the result that their cases are un-necessarily delayed for issuance of retirement notification, which results in inordinate delay in sanctioning of their pension.

The issue has been examined and attention is invited to statutory rules on the subject as under:

In terms of Article 285 of J&K Civil Service Regulations, Every Head of the Department shall have a list prepared every six months i.e. on the 1st January and 1st July, each year of all Gazetted and non-Gazetted Government servants who are due to retire within the next 24 to 30 months of the date. A copy of every list shall be supplied to the Audit Officer concerned not later than the 31st January, or the 31st July, as the case may be of that year.

It is accordingly, enjoined upon all the concerned HODs under the Administrative Control of H&ME Department to upon to adhere the provisions of J&K Civil Service Regulations, in letter and spirit.

Sd/-
(Bhupinder Kumar) IAS
Secretary to the Government

No. ME-Gztd/566/2023 (CC: 7356013)

Dated: 04.01.2024

Copy to the:

1. **Copy to all HODs of Health and Medical Education Department for information & necessary action.**
2. OSD to Advisor(B) for information
3. Private Secretary to the Administrative Secretary, Health and Medical Education Department for information
- ✓ 4. Incharge website
5. Office copy.

(Waqar Talib)JKAS

Under Secretary to the Government
Health & Medical Education Department

Waqar Talib
24/01/23